



In(form)ed MODEL A APPLICATION Checklist

We've crafted this checklist to help you prepare documentation and information required for the application.

Please note that this is not a comprehensive list of all application requirements.

PROJECT OVERVIEW

- Project Activities Description
 - Describe what the project will typically engage in
 - Include key programs, services, or initiatives
 - Format: Word or PDF
- Brochure or One-Sheet Overview
 - Provides a clear summary of the project
 - Format: PDF (preferred)

LEADERSHIP & ADVISORY DOCUMENTATION

- Resumes for Project Leaders
 - Highlight relevant experience and qualifications
 - Format: PDF
- Resumes for Advisory Committee Members
 - Include background and areas of expertise
 - Format: PDF or Word

FINANCIAL DOCUMENTS

- Proposed First-Year Budget
 - Must include:
 - Revenue
 - Expenses
 - Sources of funding (committed, pending, anticipated)
 - [Must use the provided template only](#)
 - Format: As provided (no substitutions)
- 